

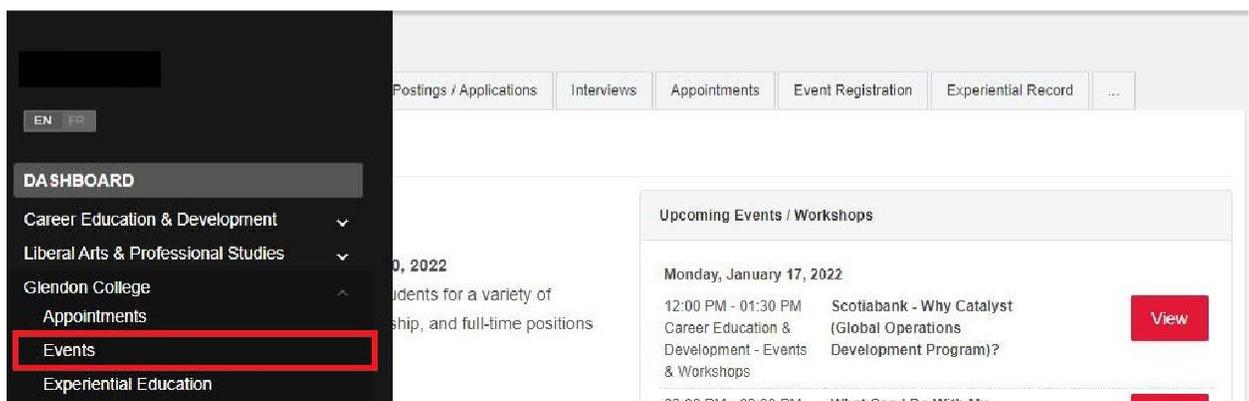
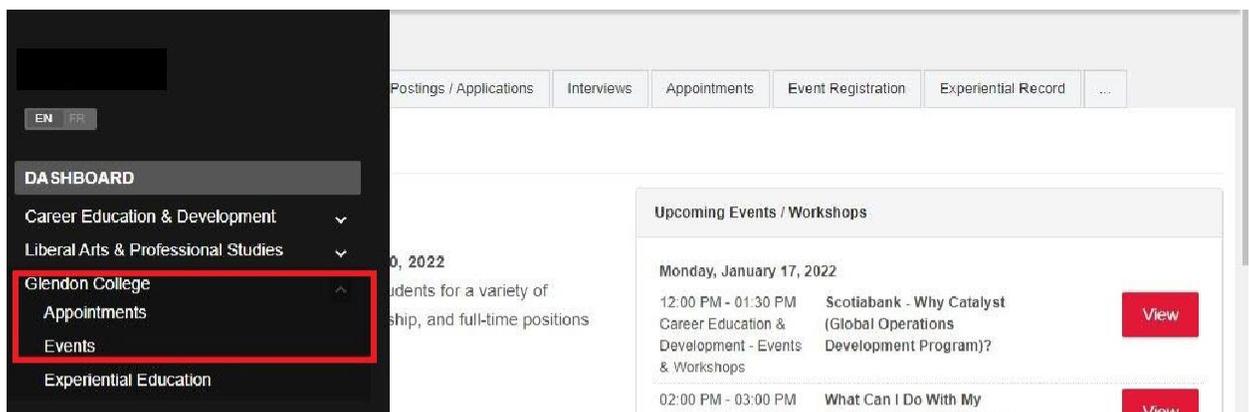
# Réservation et Annulation d'événements avec le Centre de carrière de Glendon

## Réservation d'événements

1. Rendez-vous sur la page Expérience York à l'aide du lien suivant :  
<https://experience.yorku.ca/home/home.htm>
2. Dans le menu déroulant **Students (Étudiants)**, cliquez sur **Login (Connexion)**.



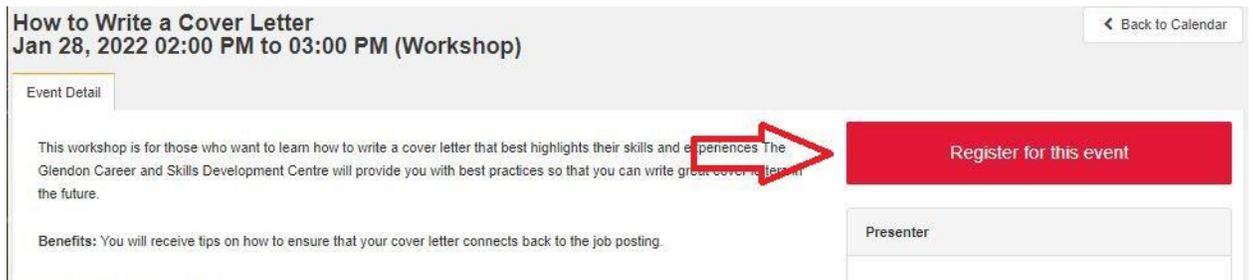
3. Allez sur **Glendon College** dans le menu de gauche, puis cliquez sur **Events (Événements)**.



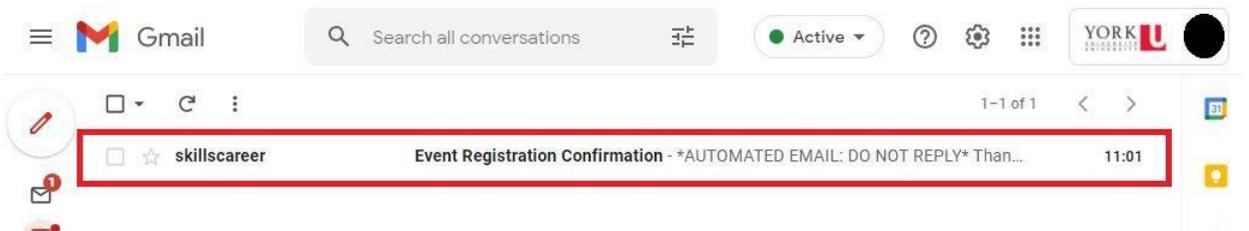
4. Dans le calendrier **Événements de Glendon**, cliquez sur un événement qui vous intéresse.



5. Cliquez sur le bouton **Register for this event** (S'inscrire à cet événement).



6. Vous recevrez un courriel confirmant votre inscription.



## Annulation d'événements

1. Après une inscription à un événement, vous pouvez l'annuler en vous rendant dans le **Glendon Events Calendar (Calendrier des événements de Glendon)**. Cliquez sur l'événement en question puis sur le bouton **Cancel Registration (Annuler l'inscription)**.

The screenshot displays a calendar interface for the month of January 2022. The calendar grid shows dates from 16 to 29. Several events are listed: '12p Workshop - How to structure an essay' and '2p Workshop - How to Write a Resume' on Jan 24; '12p Workshop - How to structure a paragraph' and '1p Career Fair - 2022 Glendon Education Career Fair' on Jan 25; and '2p Workshop - How to Write a Cover Letter' on Jan 28. A red arrow points to the Jan 28 event. Below the calendar, the event details for 'How to Write a Cover Letter' are shown, including a description, benefits, and a red 'Cancel Registration' button. A red arrow points to this button.

**How to Write a Cover Letter**  
Jan 28, 2022 02:00 PM to 03:00 PM (Workshop) [Back to Calendar](#)

Event Detail

This workshop is for those who want to learn how to write a cover letter that best highlights their skills and experiences. The Glendon Career and Skills Development Centre will provide you with best practices so that you can write great cover letters in the future.

**Benefits:** You will receive tips on how to ensure that your cover letter connects back to the job posting.

**Note:** this is a bilingual workshop.

**You have registered for this event**  
Date Registered: Jan 21, 2022 10:48:06 AM

**Cancel Registration**

Presenter

2. Vous recevrez un courriel confirmant l'annulation de votre événement.

The screenshot shows a Gmail inbox interface. The top bar includes the Gmail logo, a search bar, and various settings icons. The inbox list shows one email from 'skillscareer' with the subject 'Registration Cancelled - \*AUTOMATED EMAIL: DO NOT REPLY\* This e...'. The email is highlighted with a red box.

Gmail Search all conversations Active

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skillscareer Registration Cancelled - \*AUTOMATED EMAIL: DO NOT REPLY\* This e... 10:51