Guidelines for Graduate Students accessing the Graduate Funding Profile

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Logging into SSRP

To enter the new SSRP Financial Aid, Awards and Scholarships, please click on the following link.

To log in, please click on the red button with a label "Sign in with Passport York" and use your student York Passport details to access your personal profile.

York Community Login

Passport York authenticates you as a member of the York community and gives you access to a wide range of computing resources and services. If you are a staff referee or nominator, please make sure you follow the link provided to you in your email.

🔑 Sign in with Passport York

Having trouble signing in? Contact askit@yorku.ca for support.

— OR —

Guest Login

If you are a guest external to York, please sign in below.

✉ Email

🔑 Password

Log In

Forgot Password?

Student Portal (Home)

Once you log in, you will enter the main homepage of the student portal.

On the top right corner of the screen, you will see the following symbols:

Student Portal (Home)

The Earth symbol allows you to switch the interface language (English/French).

The Lock symbol allows you to review and sign the declaration of consent for your personal data collection related to your academic path and financial transactions between you and York University.

The Bell symbol allows you to view all the recent notification from the system.

The Letter symbol allows you to access your personal settings, such as your profile, password, notifications search by dates and end session option (logging out).

Graduate Funding Profile

On the left side of the screen, you will see the menu with quick links:

Quick Links

👤 GradUser2 Training
💼 Students
✉ gradstudent2@applicant.ca

Profile Management

👥 Student Profile
📁 GFP Summary

Useful Links

〰 Help Guide

Click on GFP Summary to access your Graduate Funding Profile.

Student Portal (Home)

GFP Summary

#	ACTIVITY TYPE	YORK STUDENT NUMBER	FIRST NAME	LAST NAME	GFP SUMMARY
1	Graduate Funding Profile	200011002	GradUser2	Training	PDF Summary

If you wish to generate a pdf summary with all the funding information from your GFP, click on the black button labelled **PDF Summary**.

However, if you want to see your funding summary section by section, click on Graduate Funding Profile on the left side to enter the general section of your profile.

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Your Graduate Funding Profile contains 7 sections (tabs):

GENERAL – brief overview of your registration status:

Graduate Funding Profile - GradUser2 Training

GENERAL	FUNDING OVERVIEW	FELLOWSHIP AND CUPE ENTITLEMENTS	EMPLOYMENT	SCHOLARSHIPS & AWARDS	BURSARIES	NOTES

Activity Type: Graduate Funding Profile

Status: Active

Owner: GradUser2 Training ↗

PDF Summary

You can generate the PDF Summary from this page as well

FUNDING OVERVIEW – details your annual funding commitment and summary of payments:

Funding Commitment	
# of funded terms of Program	
Total Initial Funding	**$22,722.00**
Fellowship	$22,722.00
CUPE Assignment	
Faculty Enhanced Funding	

Total Commitment		
Type	**Amount Paid to Date**	**Total Remaining to be Paid**
Fellowship	$0.00	
Entrance Awards	$0.00	
General Application	$0.00	
	$0.00	$0.00

PLEASE NOTE: that the **Total Funding Commitment** is the amount of funding committed to you by York University for an academic year, as outlined in your admissions offer letter. A student's funding profile may consist of one or more of the following internal and external funding sources: fellowships, scholarships and awards, Teaching Assistantships (TA), Research Assistantships (RA) or Graduate Assistantships (GA). How you receive your funding will change depending on what funding sources you hold in any given academic year.

Funding is contingent on continuous registration as a full-time student, continued satisfactory academic progress as determined by Faculty of Graduate Studies Regulations and Program Requirements, and fulfillment of any funding-related employment obligations.

FELLOWSHIPS AND CUPE ENTITLEMENTS – shows the details and history of payments of your funding package components that will be posted in your student account: Fellowship and Supplementary Graduate Assistance (aka Grant-in-Aid). The History of Payments provides the following details: Scheduled Payment Date / Fiscal Year / Academic Year / Term / Status / Actual Payment Date / Payment Amount.

Fellowship							
Name						Status	Amount
2024 ILT 2A test - Fall (10236011)						Awarded	$1,000.00

Payments							
Name	Scheduled Payment Date	Fiscal Year	Academic Year	Term	Status	Actual Payment Date	Payment Amount
2024 ILT 2A test - Fall (10236011)	09/09/2024	2024	2024	FA	Scheduled		$1,000.00
2024 ILT 2A test - Fall (10236011)	09/09/2024	2024	2024	FA	Scheduled		$1,000.00

Supplementary Graduate Assistance							
Name						Status	Amount
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)						Awarded	$300.00

Payments							
Name	Scheduled Payment Date	Fiscal Year	Academic Year	Term	Status	Actual Payment Date	Payment Amount
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Draft		$100.00
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Draft		$100.00
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Draft		$100.00
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Paid		$100.00
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Paid		$100.00
2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)		2024	2024	FA	Ready for Reversal		-$100.00

EMPLOYMENT – shows the current employment contract with YorkU and the history of payments:

Employment							
Name						Status	Amount
Employment_2024_11						Completed	$5,683.93

Payments							
Name	Scheduled Payment Date	Fiscal Year	Academic Year	Term	Status	Actual Payment Date	Payment Amount
Employment_2024_11	16/12/2022	2023	2022	F	Paid		$1,340.55
Employment_2024_11	25/10/2022	2023	2022	F	Paid		$1,340.55
Employment_2024_11	25/11/2022	2023	2022	F	Paid		$1,340.55
Employment_2024_11	26/09/2022	2023	2022	F	Paid		$1,340.55
Employment_2024_11	01/09/2022	2023	2022	F	Paid		$1,340.55

Please note that section of your Graduate Funding Profile represents the gross (pre-tax and deductions) amount of any TA, GA, RA contracts you may hold. These contracts are paid monthly, through payroll. To get a view of your paystubs, which will include any taxes and deductions, you can access your receipt of pay through the HR Self Serve System. To access HR Self Serve, you will need an employee Passport York Account. (This is different from your student Passport York account). To obtain a staff passport York account, please follow the instructions on this site Passport York & Manage My Services.

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SCHOLARSHIPS AND AWARDS – shows the current scholarships / award applications, their status and the history of payments:

Name	Status	Amount
Scholarships & Awards		
2025 Purple Dot Award - Fall/Winter (10229621)	Incomplete	
2024 Graduating Class 1994 Part-Time MBA Scholarship - Fall (10229940)	Draft	
2024 Purple Dot Award - Fall/Winter (10229258)	Tentatively Awarded	$600.00
2024 Training Award 12 - Fall (10231779)	Awarded	$250.00
2024 Training Award 1 - Fall (10232254)	Awarded	$250.00
2025 Training Award 9 - Fall/Winter (10232603)	Tentatively Awarded	$10,000.00
2023 Training Award 143 - Fall (10236183)	Tentatively Awarded	$500.00
2024 Shibley Righton LLP Prize in Taxation - Fall/Winter (10236370)	Under Review	
2023 Training Award 148 - Fall (10236182)	Incomplete	

BURSARIES – shows the current bursaries and the history of payments

Name	Status	Amount
Bursaries		
2024 TTT - Single Reviewer Adjudication Award - Fall/Winter (10229526)	Nomination Required	
	Tentatively Awarded	$300.00
	Under Review	

Name	Scheduled Payment Date	Fiscal Year	Academic Year	Term	Status	Actual Payment Date	Payment Amount
Payments							

NOTES – shows general notes from staff related to any updates in your Graduate Funding Profile.

Index	Note Type	Note Content	Created by
1	Note to Student	Notice of Fellowship Adjustment	Larissa Lobo 2024-07-16 23:53:50

Payments Section - Click on the **YorkU logo** on the top left corner of the screen to get back to **Student Portal (Home).** Scroll down to the Payments section of the main page to see the upcoming payments and the history of all paid payments.

Payments

$8,805.00	$200.00
Upcoming Payments	Paid Payments

UPCOMING PAYMENTS – shows you all the scheduled payments in advance, including the item title, activity type, scheduled date, status and amount. The search window allows you to look up specific items by title

Upcoming Payments

	#	APPLICATION NAME	ACTIVITY TYPE	SCHEDULE DATE	STATUS	AMOUNT
$	1	2024 Training Award 12 - Fall (10231779)	Payment	05/30/2024	Scheduled	$250.00
$	2	2024 Training Award 1 - Fall (10232254)	Payment	05/30/2024	Scheduled	$250.00
$	3	2024 Purple Dot Award - Fall/Winter (10232896)2024 Purple Dot Award - Fall (10233673)	Payment	07/20/2024	Scheduled	$5.00
$	4	2024 ILT 2A Test MK - Fall/Winter (10235219)	Payment	09/06/2024	Scheduled	$1,000.00
$	5	2024 ILT 2A Test MK - Fall/Winter (10235219)	Payment	09/06/2024	Scheduled	$1,000.00
$	6	2024 ILT 2A test - Fall (10236011)	Payment	09/09/2024	Scheduled	$1,000.00

PAID PAYMENTS – shows you the history of all processed payments, including item title, activity type, payment date, academic year and amount. The search window allows you to look up specific items by title.

Paid Payments

	#	APPLICATION NAME	ACTIVITY TYPE	PAYMENT PAID DATE	ACADEMIC YEAR	AMOUNT
$	1	2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)	Payment		2024	$100.00
$	2	2024 Training Award 250 - Fall (10247064)2024 Training Award 252 - Fall (10247092)	Payment		2024	$100.00
						$200.00

Contacts

- For any questions about the interface or functions related to graduate funding profile, please contact askfgs@yorku.ca.
- For all other award inquiries (scholarships, awards, bursaries) contact asksfs@yorku.ca.
- For all IT-related inquiries or issues (system performance, technical issues, etc.), contact oursys@yorku.ca.
- For any general questions about your funding package, please contact your Graduate Program Administrator.
- For any issues related to payments of funding components, please contact your Graduate Funding Advisor:
  - Graduate Funding Advisor **Sandra Yiu** syiu@yorku.ca (AMPD / Education / Health / Lassonde / Science)
  - Graduate Funding Advisor **Stephanie Wong** wongs@yorku.ca (LAPS / EUC / Glendon / Osgoode / Schulich)

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