York University School of Nursing

Proposal for Change to Senate Policy on Repeating Passed or Failed Courses for Academic Credit

Program requesting change: Specialized Honours BScN

Degree Designation: Bachelor of Science in Nursing Program – Collaborative, 2nd Entry,

Internationally Educated Nurses (IEN)

Effective Date: Fall 2021

1. Proposed changes.

This proposed change to the Senate policy on *Repeating Passed or Failed Courses for Academic Credit* is for the exemption of the Bachelor of Science in Nursing (BScN) degree program practicum courses to be extended to include all BScN degree courses. Therefore, students in the BScN programs would not be able to repeat any course in the program more than once.

2. Rationale for the proposed changes as they relate to the program learning outcomes.

There are several rationales for the proposed change to the current Senate policy. This Senate policy that was amended Feb. 28, 2016 and effective for the Fall/Winter 2016-2017 session is still being assessed; an extension to the pilot period was approved by Senate in February 2020. The previous policy identified that students could repeat a course once for credit. The School of Nursing's experience with this policy since the introduction of the pilot has led to some concerns.

First, the length of program completion requirements for all BScN programs are currently in effect as per the "Length of Completion of York-Seneca-Georgian BScN Program" (6 years to complete) and the "Policy on the Length of Completion of 2nd Entry and Post RN IEN BScN Programs" (4 years to complete). Current Senate policy that permits students to repeat courses twice, and earn a credit for a third attempt, may disadvantage at-risk students in that they may run out of time in their respective program, depending on the frequency of course offerings. The proposed change would allow for students to be advised of their options at an earlier stage (petitions, alternate programs, etc.).

Second, program learning outcomes are measured by success on the provincial registration exam (NCLEX-RN); the Collaborative BScN program outcomes on this measurement are the lowest in the province for English language programs. BScN students caring for patients in practicum courses, in active, supervised health care settings, and those students learning about nursing practice in the classroom, should

be able to master the course content within two attempts. Students who fail a course twice are at risk in terms of their overall GPA (OGPA) and eligibility to continue in the program or may not perform well on the first write of the provincial registration exam (NCLEX-RN). Lower OGPA at graduation is an indicator of lower success rates on the NCLEX-RN. This exam is a program outcome measure, and a measure of graduate competence in nursing knowledge and judgement and serves to protect the public. The School has an obligation to students, the university and the public/regulatory body to ensure that students are safe to perform at the level of their respective program.

Third, consistency is needed between policies for repeating practicum and other required courses in the BScN degree programs. All courses are important to achieving the program outcomes, and clarity for how this learning can be achieved is needed. In the Collaborative BScN program for instance, Georgian and Seneca Colleges have current progression practices that do not align with York University's current policy. Therefore, this proposed change will provide clear communication to students that a single policy will be applied across all 4 years of the program (i.e., BScN students may repeat a course only once). In the 2nd Entry and IEN BScN programs, the requirements will be the same.

Fourth, students who are repeating a course three times, particularly if that course is a prerequisite to a clinical course, will lose currency in clinical practice while waiting to repeat, and may have difficulty in returning to a required competence level without additional clinical remediation in the simulation centre.

There are no curricular changes proposed, and so no mapping to illustrate this proposed change is presented.

3. Summary of consultation undertaken with relevant academic units, including commentary on the impact of the proposed changes.

Consultation with the Collaborative BScN program partners, Georgian and Seneca Colleges, was undertaken during Policy and Curriculum Committee meetings. They are aware of this proposal, and are in agreement with the changes that will align collaborative program policies for repeating nursing courses.

4. Resource implications associated with the proposed change.

Resource implications relate to academic advising activities.

An "attempt" is defined as a completed course for which a final grade has been recorded. BScN students who have two unsuccessful attempts in a program course will be ineligible to proceed in the program. All such will be advised about their eligibility for other programs and directed appropriately (i.e., to a practical nursing program at a college, or the Global Health, Psychology or Health Studies schools/departments at York University's Faculty of Health). Other departments in the Faculty of Health, for instance, may need to be notified or consulted. Generally, it is anticipated that numbers of students in this situation will be low.

5. Summary of how students currently enrolled in the program will be accommodated.

As above, students not meeting the proposed requirement will be advised accordingly. The numbers of students potentially affected can be projected based on recent information.

BScN Program	Number of students in graduating class who have attempted at least one course three times				Totals
	2016	2017	2018	2019	
Collaborative	3	6	0	2	11
2 nd Entry	0	0	2	0	2
IEN	0	0	0	0	0
Totals	3	6	2	2	13

Beginning in September 2020, all students in the BScN program will be advised that the Senate policy for repeating passed/failed courses for academic credit has been modified with respect to BScN degree programs. Students who enrol (or who are scheduled to enroll) in a BScN program course as a third attempt, prior to the policy taking effect, will follow the policy that was in effect at the time that they enrolled in the program. Strategies for advising students will involve inclusion of the policy in: admission materials, letters and program orientations as applies; all program student handbooks; and on all program websites (including College sites).

6. Side-by-side comparison of the existing and proposed program requirements as they will appear in the Senate policy. (footnotes not included)

Current Policy	Proposed Policy Changes	
Policy Statement	Policy Statement	
1. (a) Students may repeat [1] a passed or failed course twice for academic degree or certificate credit, for a maximum of three (3) attempts [2] at a course. Students should note that course availability and space considerations may preclude the possibility of repeating a course in the session they choose.	(a) Students may repeat [1] a passed or failed course twice for academic degree or certificate credit, for a maximum of three (3) attempts [2] at a course. Students should note that course availability and space considerations may preclude the possibility of repeating a course in the session they choose.	
(b) When a student is allowed to repeat a course for academic degree or certificate credit, the grade of the latest	(b) When a student is allowed to repeat a course for academic degree or certificate credit, the grade of the latest	

attempt will be the grade of record and the only grade calculated in the student's grade point average (Major, Cumulative, Sessional and Overall). A course shall be credited only once towards satisfaction of degree or certificate academic credit requirements.

- (c) The record of each attempt will appear on the student's transcript, with the prior attempt(s) designated as 'No Credit Retained'. The grade awarded in the prior attempts will continue to appear on the transcript beside the NCR designation but will not be included in the calculation of the student's grade point average.
- (d) The restrictions regarding repeating a passed or failed course also apply to cross listed courses and course credit exclusions count as a course repeat and are subject to (c) above.
- (e) Students who have been conferred a degree may repeat courses counted towards their degree thereafter as a Non-Degree Student. Such courses will have no impact on the student's completed degree program or the grade point average on record.
- The above items do not apply to graduate degree or diploma programs, the BEd degree programs of the Faculty of Education, or the JDdegree program of Osgoode Hall Law School.
- The above items do not apply to practicum courses offered in the Bachelor of Social Work degree program or practicum courses offered in the Bachelor of Science in Nursing (BScN) degree program.

- attempt will be the grade of record and the only grade calculated in the student's grade point average (Major, Cumulative, Sessional and Overall). A course shall be credited only once towards satisfaction of degree or certificate academic credit requirements.
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- The above items do not apply to graduate degree or diploma programs, the BEd degree programs of the Faculty of Education, the BScN degree programs of the School of Nursing, or the JDdegree program of Osgoode Hall Law School.
- The above items do not apply to practicum courses offered in the Bachelor of Social Work degree program or practicum courses offered in the Bachelor of Science in Nursing (BScN) degree program.

Proposal for New York University School of Nursing (YUSON) Policy: Policy on Repeating Passed or Failed BScN Courses for Academic Credit

The School recently approved a change to the Senate policy on repeating passed or failed courses, where the BScN programs were proposed as exempt from the policy. That proposal was sent to the Faculty of Health Curriculum Committee in May, and should be considered in conjunction with this new YUSON policy for *Repeating Passed or Failed BScN Courses for Academic Credit*.

Therefore, a policy to accommodate for the proposed amendment to the Senate policy for the School's undergraduate students would be necessary (should Senate approve the proposed change). The proposed policy states that students in the BScN programs will not be able to repeat any course in the program more than once (i.e., attempt the same course more than twice). This new YUSON policy would support students in meeting the program length requirements, facilitate acquisition of knowledge about current and rapidly changing nursing practice in a timely manner, support continuous application of knowledge in practice, recognize limitations on the availability of clinical course placements across the province, and further support student preparation for successful completion of nursing registration exams. Consultation with OSAS has occurred for strategies to implement such as policy. The School (program assistants and UPDs/Coordinators) will continue to monitor students' progression and failures in NURS courses. The requirement for OGPA of C+ is unchanged. Students who are unable to progress in the BScN program after two unsuccessful attempts in a course will be counselled and advised, and the outcome will be communicated to OSAS and on the students' records, as ineligible to proceed.

This proposed policy would be in effect once the change to the Senate policy is approved.

York University – School of Nursing Undergraduate Programs

Policy

Title: Policy on Repeating Passed or Failed	BScN Courses for Academic Credit	
Document Number:	File Name:	
UPC Review & Approval Date: May 26, 2020	Executive Committee Date: June 3, 2020	
SON Council Decision Date: June 16, 2020		
Effective Date:	Evaluation Period:	

Introduction and Rationale:

Students in the BScN programs are not able to repeat¹ any course in the program more than once (i.e., attempt² the same course more than twice). This policy supports students in meeting the program length requirements, facilitates acquisition of knowledge about current and rapidly changing nursing practice in a timely manner, supports continuous application of knowledge in practice, recognizes limitations on the availability of clinical course placements across the province, and supports student preparation for successful completion of provincial registration exams.

Policy Statement:

- 1. Students may repeat a passed or failed course once for academic degree credit, for a maximum of two attempts at a course. Students should note that course availability and space considerations may preclude the possibility of repeating a course in the session they choose.
- 2. When a student is allowed to repeat a course for academic degree credit, the grade of the second attempt will be the grade of record and the only grade calculated in the student's grade point average (Major, Cumulative, Sessional and Overall). The record of the first attempt is designated on the transcript as per the Registrar's normal processes (i.e., 'No Credit Retained' or NCR). This approach aligns with current Senate policies for recording grades for repeated courses*.
- **3.** The restrictions regarding repeating a passed or failed course apply to all NURS courses (required and elective) and non-NURS courses required in the major.
- **4.** Students who have two unsuccessful attempts at the same course will be ineligible to proceed in the program.
- *Other resources:

Senate policies at University Secretariat Policies

¹Repeating a course is defined as a subsequent enrolment in the same course.

² An 'attempt' is defined as a completed course for which a final grade has been recorded.

From: Shahirose Premji < premjis@yorku.ca > Sent: Monday, October 19, 2020 6:13 PM
To: Elsabeth Jensen < ejensen@yorku.ca >

Cc: Lillie L. Q. Lum < lum@yorku.ca>; Sarah Evans < evansse@yorku.ca>

Subject: Verification for Policy: Course retakes

Dear Elsabeth,

Below the email verification from Sara Lankshear, Associate Dean – Nursing Degree Programs, Georgian College.

Shahirose (she/her/hers)

Dr. Shahirose Sadrudin Premji, RN, BSc, BScN, MScN, PhD, FAAN | Director and Professor School of Nursing | Faculty of Health | York University



York University is on the traditional territory of many Indigenous Nations. The area known as Tkaronto has been taken care of by the Anishinabek Nation, the Haudenosaunee Confederacy, the Wendat, and the Métis. It is now home to many Indigenous peoples. We acknowledge the current treaty holders and the Mississaugas of the Credit First Nation. This territory is subject of the Dish With One Spoon Wampum Belt Covenant, an agreement to peaceably share and care for the Great Lakes region.

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From: Sara Lankshear <Sara.Lankshear@GeorgianCollege.ca>

Sent: October 19, 2020 2:11 PM

Subject: Policy: Course retakes

Shahirose,

This is to confirm that the current Georgian College policy is that students are only able to take a course twice, and any student who fails a course twice is then removed from the program. Please let me know if you require any additional information.

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Take care

Sara Lankshear RN, PhD
Associate Dean – Nursing Degree Programs
Health, Wellness and Sciences
Georgian College | One Georgian Drive | Barrie ON | L4M 3X9
705.728.1968, ext. 1036 | GeorgianCollege.ca

Non-Major Modification Program Changes

1. Program: Nursing

2. Degree Designation: BScN

3. Type of Modification: discontinuing program application requirement

4. Effective Date: Fall 2021

5. State what the changes are (Example: increase / decrease to the number of major credits)

All applicants to the Internationally Educated Nurse (IEN) and the Second Entry BScN Nursing programs are required to complete an online assessment (CASPer™), to assist with our selection process. The CASPer™ test is comprised of 10-12 sections of video and written scenarios. CASPer™ assesses for non-cognitive skills and interpersonal characteristics that we believe are important for successful students and graduates of our program and will complement the other tools that we use for applicant screening.

This requirement is to be discontinued for all future applicants.

6. Provide the rationale for the proposed changes that is rooted in the program learning outcomes.

Analyses of the results over several years have shown that this test lacks sufficient reliability in predicting these required skills to be demonstrated in their nursing courses and potential ability to continue to demonstrate them following registration as a licensed nurse.

7. Provide an updated mapping of the program requirements to the program learning outcomes to illustrate how the proposed requirements will support the achievement of program learning objectives.

N/A

8. If relevant, summarize the consultation undertaken with relevant academic units, including commentary on the impact of the proposed changes on other programs. Provide individual statements from the relevant program(s) confirming consultation and their support.

N/A

9. Describe any resource implications and how they are being addressed (e.g., through a reallocation of existing resources). If new/additional resources are required, provide a statement from the relevant Dean(s)/Principal confirming resources will be in place to implement the changes.

No new resources are required and will lead to reduce test fee for applicants.

10. Provide a summary of how students currently enrolled in the program will be accommodated.

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11. Provide as an appendix a side-by-side comparison of the existing and proposed program requirements as they will appear in the Undergraduate or Graduate Calendar.

References to CASPer are included in three applicant websites, this information will be deleted.

- Future students site
- Nursing 2nd Entry Program under the "Admission Requirements" tab
- Nursing Internationally Educated Nurses Program under the "Admission Requirements" tab

Non-Major Modification Program Changes

- 1. Program: School of Health Policy and Management
- 2. Degree Designation: Health Policy (Specialized Honours BHS Program)
- 3. Type of Modification: Changes to degree requirements
- 4. Effective Date: September 1, 2021
- 5. State what the changes are (Example: increase / decrease to the number of major credits)

AP/POLS 2910 6.00 (Canadian Democracy in a North American Context) will expire as of Summer 2020.

Therefore, the proposed change is to replace AP/POLS 2910 6.00 with relevant courses:

- AP/PPAS 2110 3.00 (Canadian Government) and AP/PPAS 1110 3.0 (Introduction to Public Administration).
- 6. Provide the rationale for the proposed changes that is rooted in the program learning outcomes.

AP/PPAS 2110 3.00 (Canadian Government) is a CCE with AP/POLS 2910 6.00 (Canadian Democracy in a North American Context). However, AP/PPAS 2110 3.00 does not address policy-making and policy implementation that is covered in AP/POLS 2910 6.00. The remaining 3 credits and course content will be substituted with the relevant and appropriate course AP/PPAS 1110 3.0 (Introduction to Public Administration).

This is a short-term/interim measure to provide an appropriate substitution for a small cohort of students (approximately 10 seats per section of both AP/PPAS 2110 3.00 and AP/PPAS 1110 3.00). The degree requirement of AP/POLS 2910 6.00 is only required for the BHS Specialized Honours (Health Policy) and is not required for our other two Specialized Honours Programs or our general Honours BHS program.

 Provide an updated mapping of the program requirements to the program learning outcomes to illustrate how the proposed requirements will support the achievement of program learning objectives.

The expiring degree requirement of AP/POLS 2910 6.00:

- prepares students to understand policy-making processes in a Canadian context (federal and provincial jurisdictions) and,
- aligns with PLO #6: Describe and apply health policy concepts to inform decision making at a micro, meso and macro level.

Selection of the course replacements AP/PPAS 2110 3.00 (Canadian Government) and AP/PPAS 1110 3.0 (Introduction to Public Administration) together address the

necessary course content covered in AP/POLS 2910 6.00. AP/PPAS 2110 3.00 alone does not address the policy cycle, policy-making processes, and policy implementation and therefore AP/POLS 1110 3.0 is also required.

The SHPM Curriculum Committee is currently revising our BHS Specialized Honours Program to remove all out-of-Faculty degree requirements. This work is still in progress and we need a solution for current students in our BHS Specialized Honours (Health Policy) Program until we can complete our revision of our BHS Specialized Honours Program.

8. If relevant, summarize the consultation undertaken with relevant academic units, including commentary on the impact of the proposed changes on other programs. Provide individual statements from the relevant program(s) confirming consultation and their support.

Prof. Joanne Magee, UPD School of Public Policy & Administration expressed her support on May 18, 2020:

The School of Public Policy and Administration supports BHS students taking AP/PPAS 2110 3.00 and will CAS some seats for BHS students every year if you wish. Also, since the expired course AP/POLS 2910 6.00 was 6 credits, we are also wondering if your students would be interested in AP/PPAS 1110 3.0 – Introduction to Public Administration – as it is relevant to them. Let us know please. Here is the course description:

A comparative introduction to public administration which explores the ways in which the key institutions of western civilization impact on the work of public servants and the ways in which these institutions are, in turn, reshaped by their interaction with the primary institution of the public service, bureaucracy.

On the advice of the FOH CC, the SHPM UPD reviewed course offerings within the FOH for appropriate course replacements with no suitable replacements identified.

The FOH CC advised that the School of Nursing could potentially have a suitable replacement. School of Nursing UPD (Sarah Evans) confirmed on Nov 10th that no suitable options were available to address the required course content.



Hello Lynda,

Thank you for your email

At this time we do not have any such courses at the 2000 level or any other level in the School of Nursing.

Thanks and take care and see you again at the Student Success meetings,

Sarah

Sarah Evans, RN, MN, CCNE, EdD
Undergraduate Program Director Collaborative, 2nd Entry, and IEN BScN Programs
Assistant Professor, Teaching Stream
School of Nursing, Faculty of Health
York University
HNES 356. 4700 Keele Street
Toronto, Ontario M3J 1P3
416-736-2100 ex 33698/ Fax: 416-736-5714

 Describe any resource implications and how they are being addressed (e.g., through a reallocation of existing resources). If new/additional resources are required, provide a statement from the relevant Dean(s)/Principal confirming resources will be in place to implement the changes.

No immediate change to resource implications are anticipated. There will be no net increase in students taking courses outside of the FOH.

Over the longer term, SHPM's goal is to remove this degree requirement from our redesigned BHS Specialized Honours (Health Policy) program.

10. Provide a summary of how students currently enrolled in the program will be accommodated.

SHPM requested 10 seats per section of both AP/PPAS 2110 3.00 <u>and AP/PPAS 1110 3.00</u> (CAS by academic qualifier of BHS) which was granted by Joanne Magee (UPD School of Public Policy & Administration) on May 21, 2020.

11. Provide as an appendix a side-by-side comparison of the existing and proposed program requirements as they will appear in the Undergraduate or Graduate Calendar.

Existing Calendar Copy (Change From):

Health Policy (Specialized Honours BHS Program): 120 Credits

Residency requirement: a minimum of 30 course credits and at least half (50 per cent) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

Graduation requirement: all graduates must complete a total of at least 120 credits with a minimum overall cumulative grade point average of 5.00 (C+).

General education: a minimum of 18 credits as follows:

- six credits at the 1000 level in approved Faculty of Health general education or humanities categories approved by the Faculty of Liberal Arts & Professional Studies
- six credits at the 1000 level in approved Faculty of Health general education or social science categories approved by the Faculty of Liberal Arts & Professional Studies
- six credits at the 1000 level in natural science (NATS) offered by the Faculty of Science

Note 1: It is strongly recommended that students complete the general education requirements above within their first 54 credits.

Note 2: Students may complete a maximum of 30 credits in general education; any additional credits not being used to fulfil general education may count toward electives.

Note 3: general education requirements are satisfied by taking natural science courses, approved humanities or social science categories courses and Faculty of Health general education courses. For further information please visit General Education Requirements.

Major credits:

Students must complete a minimum of 66 major credits (36 core course credits and 30 health policy course credits) as follows:

Core Courses (36 credits)

Proposed Calendar Copy (Change To):

Health Policy (Specialized Honours BHS Program): 120 Credits

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Core Courses (36 credits)

- AP/ECON 1000 3.00
- AP/ECON 3510 3.00
- HH/HLST 1010 3.00 and HH/HLST 1011 3.00
- HH/HLST 2010 3.00
- HH/HLST 2020 3.00
- HH/HLST 2030 3.00
- HH/HLST 2040 3.00
- HH/HLST 2300 6.00
- HH/HLST 4000 3.00
- HH/HLST 4010 3.00

Health Policy Courses (30 credits)

- AP/POLS 2910 6.00
- HH/HLST 3015 3.00 or HH/HLST 3540 3.00
- HH/HLST 3060 3.00 or HH/HLST 3230 3.00
- HH/HLST 3110 3.00
- HH/HLST 3120 3.00
- HH/HLST 4110 3.00
- HH/HLST 4200 6.00
- select one of:
 - o HH/HLST 4130 3.00
 - o HH/HLST 4140 3.00
 - o HH/HLST 4510 3.00

Upper-level credits: a minimum of 36 credits must be taken at the 3000 level or 4000 level including, at least 18 credits at the 4000 level.

Electives: additional credits as required for an overall total of at least 120 credits. Elective credits may be used to fulfil upper-level credits.

Honours Minor in Health Policy

The Honours Minor program in Health Policy comprises of at least 30 credits in health policy. These include the following:

- HH/HLST 1010 3.00 and HH/HLST 1011 3.00
- HH/HLST 2010 3.00
- HH/HLST 2020 3.00
- HH/HLST 3110 3.00
- HH/HLST 3120 3.00
- HH/HLST 3230 3.00
- HH/HLST 4010 3.00 or HH/HLST 4000 3.00
- HH/HLST 4110 3.00
- HH/HLST 4130 3.00

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- AP/ECON 3510 3.00
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- HH/HLST 2020 3.00
- HH/HLST 2030 3.00
- HH/HLST 2040 3.00
- HH/HLST 2300 6.00
- HH/HLST 4000 3.00
- HH/HLST 4010 3.00

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- HH/HLST 4110 3.00
- HH/HLST 4130 3.00