

Before Using Gen AI for an Assignment

Step 1: Consult your Course Outline

Step 2: Ask your TA or Course Instructor

BASED ON COURSE POLICIES, CAN YOU USE GEN AI FOR THIS ASSIGNMENT?
(e.g. ChatGPT, Quillbot, Copilot, OpenAI)

YES

Understand the assignment

requirements and expectations. It's your responsibility to ask if you're not sure. Do you know how you can use the tool and at what stages you are allowed to use it for this assignment?

Inform yourself about the Gen AI tool's policy on safety, privacy and collection of your personal data.

Critically **analyze** and **always fact check** Gen AI's outputs as it can often lack reliability and accuracy.

Only use Gen AI to **assist** and **collaborate**, and **as stated** in the assignment. Do not use Gen AI to complete whole assignments.

Cite and **explain** your use of Gen AI in the final submission. Keep a record of how you used Gen AI in case you are asked about it later.

NO

Avoid using Gen AI for this assignment. Gen AI will not help support your learning in the course and using it might result in a lower grade or academic misconduct investigation.

Instead, focus on **planning** assignments in advance and reaching out to **academic supports and resources** at York!

Explore York's Resources:



Keep drafts, outlines, and notes related to your assignment in case you are asked about them by your instructor.