



## Ontario/Baden-Württemberg Student Exchange

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## OBW Application Instructions for students from Baden-Württemberg

### Application Package/ Supporting documents

The [online OBW application form](#) is only part of the application package. The entire package consists of the following documents:

- Saved .pdf version of the completed, signed OBW application form. A download link will be available in the application form after you submit your application.
- One "Study Proposal"** for your first university of choice, with a maximum of **one page** in length, and not more. The proposal needs to have your contact details, as well as the name of the university this study proposal is intended for, in the header.

The study proposal is an explanation of your reasons for wanting to participate in the exchange and what you hope to accomplish while on it. You should explain what makes you a good candidate and why you have chosen the university you list on the application form.

- Make sure you emphasize on your **academic** endeavors.
- Consult the course catalog and identify courses that might interest you. Explain why those are of interest to you and describe how these courses would contribute to your academic career.
- You may mention classes that you have taken at your home university, if these are prerequisites for classes you want to take in Ontario, or if these may help you follow specific classes in any way. Feel free to mention internships or other work experience that is related to your field of study.
- What are your academic objectives or career plans for the future and how would a semester/year abroad in Ontario and at the specific university help you reach that goal?
- Avoid writing about personal family matters or travel plans while you are abroad. Ontario is a beautiful place with interesting travel destinations, but it should not go into your study proposal.

- Your *Curriculum Vitae* (resumé), a maximum of **one page** in length, in table form.
- Official transcript(s)* or certified lists of all courses taken from all post-secondary institutions attended, in English (including grading system on back if applicable).
- A *recognized English language assessment* (TOEFL, IELTS, etc.) – and a *recognized French language assessment* if you wish to attend courses in French.
- Official Bachelor degree certificate and graduate transcript* in English, if you wish to **apply to a graduate department and take graduate level courses**. These documents need to show that you have completed an undergraduate study level and are or will be enrolled as a Master student at your home university.
- One letter of support* if you are a graduate student. The referee must be in your major field of study.

Your application is forwarded to the OBW office by the coordinator of your home university. Hence, make sure to mind their deadline for handing in the application package. Also, please make sure to send all the necessary documents in one combined PDF document.

### Any Questions?

If you have questions about the Ontario/Baden-Württemberg Exchange Program or the application form, please contact the International Office at your home university, or the OBW Program Office.