

## Academic Policy, Planning and Research Committee

### Terms of Reference with Illustrations from Recent Years

Element	Illustrations of Role	Specific Examples
<b>Mission</b>		
<p>On behalf of Senate, and in a context whereby academic planning encompasses research, other scholarly endeavours, and teaching, the Committee shall be responsible for consultations and recommendations to Senate on academic plans and major academic policies, and advise the President on the allocation of academic resources.</p>	<p>Development and oversight of <a href="#">University Academic Plan</a> and input into other academic planning documents and frameworks.</p> <p>Input into the Strategic Mandate Agreements.</p>	<p>UAP monitoring, and facilitation of advancing the priorities.</p> <p>In 2023-24 advancing UAP priorities facilitated by:</p> <ul style="list-style-type: none"> <li>• an open forum on the Task Force on the Future of Pedagogy for input</li> <li>• input and guidance on academic planning for new Markham campus</li> </ul>
<b>Terms of Reference</b>		
<p>Taking a broad, principled approach to planning, the Committee shall be responsible for:</p>		
<p>a. recommendations to Senate (after which the Board of Governors) for the approval of new academic units (including Faculties, departments / schools units, research centres, and the like), and for the disestablishment or transfer of such units; and concurrences with recommendations to establish endowed chairs</p>	<p>The Committee assesses and recommends Senate approval of major academic initiatives of a structural nature.</p>	<p>In 2023-24:</p> <ul style="list-style-type: none"> <li>• restructuring of academic units at Glendon;</li> <li>• academic planning for establishment of a School of Medicine</li> <li>• Recommendation to Senate to charter the Mad Studies Hub;</li> </ul>
<p>b. reports to Senate on reviews of Faculties, units, centres and programs, (including Faculty plans, [Cyclical] Program Reviews, Organized Research Units, non-degree studies) and recommendations for changes arising from such reports.</p>	<p>Annual reporting by the Deans and Principal (normally involving individual discussions); reports of the Sub-Committee on ORUs and Joint Sub-Committee on Quality Assurance;</p>	<p>Reports in 2023-24 from:</p> <ul style="list-style-type: none"> <li>• ORU Sub-committee on enhancements to ORU charter processes;</li> <li>• Joint Sub-committee on Quality Assurance in November, March February and May;</li> <li>• Non-Degree Studies in May</li> </ul>

<p>c. recommendations to Senate on the University Academic Plan, together with monitoring and reporting on the implementation of UAP objectives.</p>	<p>UAP role as described; summative reports end the five-year cycle in the run-up to renewal; annual engagement with the Deans / Principal often tied to UAP objectives</p>	<p>APPRC has prepared annual year-end UAP progress reports to Senate each year to date of the 2020-2025 Plan, including commentary on the ways Faculties are contributing to the UAP priority to support SDGs.</p>
<p>d. the articulation of research, teaching and programmatic principles for academic planning and criteria for assessment of major initiatives, including shifts of academic resources.</p>	<p>This articulation is primarily through the UAP but also expressed in specific projects undertaken, reports developed, or major academic initiatives recommended through the Committee.</p>	<p>Ongoing accountability role; the Committee's concurrence with ASCP major curriculum proposals is through the lens of academic planning and academic resources.</p> <p>In 2023, approval of the 2023-2028 Strategic Research Plan.</p> <p>The establishment of a School of Medicine is another key example of academic planning involving allocation of resource advise.</p>
<p>e. the establishment of academic priorities guiding the deployment of academic resources, and advice and recommendations on the allocation of academic resources;</p>	<p>Priorities largely established in the UAP; Committee advises generally on the allocation of academic resources (not on formal budgets, which are the responsibility of the Board).</p>	<p>Since 2021-22 the Committee has engaged in consultation on a medical school, and facilitated consultation with Senate on the direction.</p> <p>Committee is consulted annually by the President, Provost and Vice-President Finance &amp; Administration on the University's multi-year budget to provide input on areas in which to prioritize investment to attain academic goals.</p>

<p>f. in consultation with others (including Senate committees), the coordination of program and policy development;</p>	<p>APPRC membership on the Senate Executive Sub-Committee on Equity; Committee concurs with major curriculum initiatives (new degrees and programs); partnership with ASCP particularly close but the Committee is also at the forefront of policy changes in its own domain and comments on others;</p>	<p>Recent initiatives include academic programming and resource planning for the new Markham Campus (since 2021-22); changes to the <i>York University Quality Assurance Procedures (2023-24)</i></p>
<p>g. the receipt of annual and periodic reports from the President and its ex-officio Vice-presidents, its sub-committees (including those required by external bodies), and others (including the Vice-President Finance and Administration), and the facilitation of Senate consideration through the transmittal of relevant reports.</p>	<p>Annual reports from Provost on enrolments and complement; yearly report from the Provost and VP Finance &amp; Administration on the budget context for academic planning; annual report from VPRI on research planning goals and achievements; annual reports from the sub-committees supported by the Office of the VPRI and the sub-committees populated by members.</p>	<p>Ongoing accountability role with regard to reports from Vice-Presidents and sub-committees.</p> <p>Provost's report on enrolment and faculty complement in November</p> <p>VPRI annual research report – late fall/winter.</p>
<p>To perform its functions the Committee shall have access to all relevant information through the Vice-President Academic and Provost and its Technical Sub-Committee. Standing agenda items shall include research, planning, major academic policies and initiatives, and other such matters of ongoing attention the Committee deems relevant to its mandate. The Committee shall serve as Senate's liaison with academic administrators and other collegial bodies dealing with matters related to its mandate.</p>	<p>Technical Sub-Committee provides ongoing advice about agenda items and facilitates information gathering in support of decision making; APPRC is the principal Senate committee with regard to senior academic administrators (VPs, Deans / Principal) and Faculty Councils in the realm of planning and policy</p>	<p>VP reports are standing agenda items.</p> <p>Reports from the Deputy Provost Markham on the inaugural year of the new Markham campus, successes and any academic issues.</p>