

MAY 8, 2024



#### **Overview of Courses**

There are 10 courses in total. Each course is colour-coded by topic.

Course Name	Primary Audience	Length
ILT-01 Intro - User Roles & Student Profile Data	Award Administrator (course 1a) Award Manager (course 1b) Award Lead (course 1b) Grad Funding Manager (course 1b)	2 Hours
ILT-02 Award Repository Management	YU Award Administrator(course 2a) YU Award Lead (course 2b) YU Award Manager (course 2b)	2 Hours
ILT-03 Award Cycle Management Pt. 1 (Budget Management & Criteria Matching)	YU Award Administrator (course 3a) YU Award Lead (course 3b)	2 Hours
ILT-04 Award Cycle Management Pt. 2 (Question Manager & Application Types)	YU Award Administrator (course 4a) YU Award Manager (course 4b)	3 Hours
Managing Graduate Student Funding Profile	YU Grad Funding Manager (course 5a) YU Grad Funding Inquiry (course 5b)	4 Hours
Managing Students/Prospects/Invited Users during Award Program & The Student Application Experience	YU Award Administrator (course 6a) YU Award Inquiry (course 6b)	2 Hours
Managing Govt. Aid	YU Govt. Aid Inquiry (course 7a) YU Govt. Aid Manager (course 7b) YU Govt. Aid Advisor (course 7c) YU Govt. Aid Processor (course 7d)	2 Hours
Award Adjudication	YU Award Administrator (course 8)	3 Hours
Awarding, Posting and Monitoring	YU Award Administrator (course 9a) YU Award Lead (course 9b)	2 Hours
Managing Reports	YU Reporting Analyst Role (course 10)	1 Hour

# Week of May 27 (Week 1 of 6)

Hour	May 27	May 28	May 29	May 30	May 31
8:30 -9 AM					
9 AM to 10 AM					
10 AM to 11 AM	YU-ILT-1a User Roles & Student Profile Data Primary	YU-ILT-1b User Roles & Student Profile Data Primary Audience:	YU-ILT-1a User Roles & Student Profile Data Primary	YU-ILT-1a User Roles & Student Profile Data Primary	YU-ILT-2a Award Repository Management Primary
11 AM to 12 PM	Audience: Award Administrator	Award Manager, Award Lead, Grad Funding Manager	Audience: Award Administrator	Audience: Award Administrator	Audience: Award Administrator
12 PM to 1	. PM: BREAK				
1-1:30PM					
1:30 PM to 2:30 PM		YU-ILT-1a User Roles & Student Profile Data	YU-ILT-2a Award Repository Management Primary	YU-ILT-2a Award Repository Management Primary	YU-ILT-3a Award Cycle Management Pt. 1 (Budget
2:30 PM to 3:30 PM		Primary Audience: Award Administrator	Audience: Award Administrator	Audience: Award Administrator	Management & Criteria Matching) Primary Audience: Award Administrator
3:30 PM To 4:30 PM					

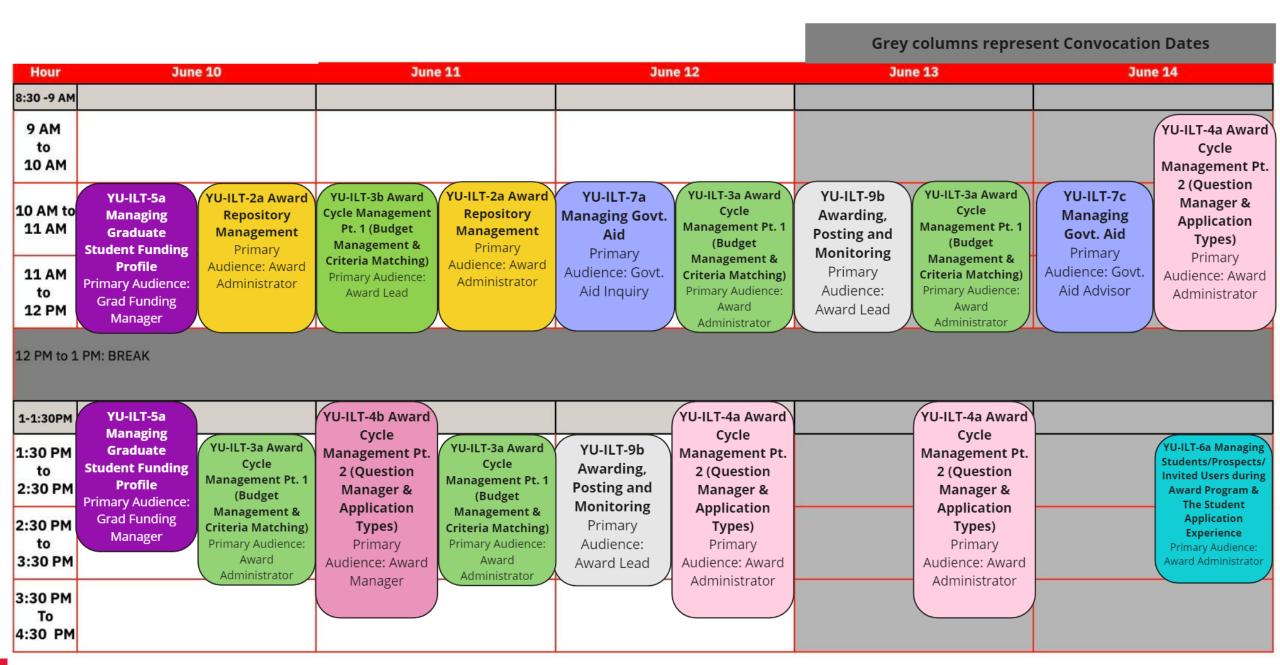


# Week of June 3 (Week 2 of 6)

Hour	June 3	June 4	June 5	June 6	June 7
8:30 -9 AM	Julie 3	Julie 4	Julie 5	Julie 0	Julie /
9 AM to 10 AM					
10 AM to 11 AM 11 AM to 12 PM	YU-ILT-2a Award Repository Management Primary Audience: Award Administrator	YU-ILT-1a User Roles & Student Profile Data Primary Audience: Award Administrator	YU-ILT-1a User Roles & Student Profile Data Primary Audience: Award Administrator	YU-ILT-2b Award Repository Management Primary Audience: Award Lead, Award Manager  YU-ILT-3a Award Cycle Management Pt. 1 (Budget Management & Criteria Matching) Primary Audience: Award Administrator	YU-ILT-2b Award Repository Management Primary Audience: Award Lead, Award Manager  YU-ILT-3a Award Cycle Management Pt. 1 (Budget Management & Criteria Matching) Primary Audience: Award Administrator
1-1:30PM				YU-ILT-4a Award	YU-ILT-4a Award
1:30 PM to 2:30 PM	The Student Primary	YU-ILT-1b User Roles & Student Profile Data Primary Audience:	YU-ILT-2a Award Repository Management	YU-ILT-7b Managing Govt. Aid Primary  Cycle Management Pt. 2 (Question Manager & Application	Cycle  YU-ILT-3b Award Cycle Management Pt. Pt. 1 (Budget Management & Manager & Application
2:30 PM to 3:30 PM	Application Experience Primary Audience: Award Inquiry  Audience: Award Administrator	Award Manager, Award Lead, Grad Funding Manager	Primary Audience: Award Administrator	Audience: Govt.  Aid Manager  Audience: Award  Administrator	Primary Audience: Award Lead Primary Audience: Award Administrator
3:30 PM To 4:30 PM					



#### Week of June 10 (Week 3 of 6)

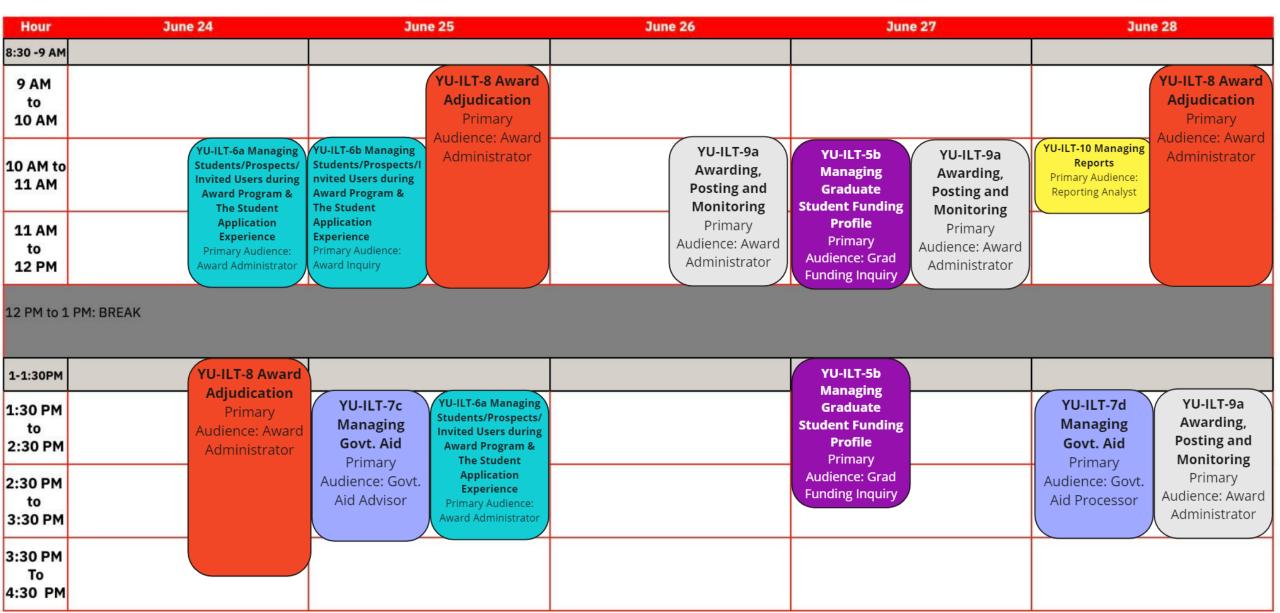


## Week of June 17 (Week 4 of 6)

#### Convocation week

Convocation week					
Hour	June 17	June 18	June 19	June 20	June 21
8:30 -9 AM					
9 AM to 10 AM		YU-ILT-4a Award Cycle Management Pt. 2 (Question	YU-ILT-4a Award Cycle Management Pt. 2 (Question		
10 AM to 11 AM		YU-ILT-5b Managing Graduate Student Funding  Manager & Application Types) Primary	Manager & Application Types) Primary	YU-ILT-6a Managing Students/Prospects/ Invited Users during Award Program & The Student	YU-ILT-6a Managing Students/Prospects/ Invited Users during Award Program & The Student
11 AM to 12 PM		Profile Primary Audience: Grad Funding Inquiry  Audience: Award Administrator	Audience: Award Administrator	Application Experience Primary Audience: Award Administrator	Application Experience Primary Audience: Award Administrator
12 PM to 1 PM: BREAK					
1-1:30PM		YU-ILT-5b Managing			YU-ILT-8 Award Adjudication
1:30 PM to 2:30 PM	YU-ILT-6a Managing Students/Prospects/ Invited Users during Award Program & The Student	Graduate Student Funding Profile Primary	YU-ILT-6a Managing Students/Prospects/ Invited Users during Award Program & The Student		Primary Audience: Award Administrator
2:30 PM to 3:30 PM	Application Experience Primary Audience: Award Administrator	Audience: Grad Funding Inquiry	Application Experience Primary Audience: Award Administrator		
3:30 PM To 4:30 PM					

### Week of June 24 (Week 5 of 6)





## Week of July 1 (Week 6 of 6)

