

Retroactive Pay for Former Employees Form

To receive retroactive pay relating to the Bill 124 moderation period as a **former employee of York University**, you must:

1. Complete and sign this form.
2. Provide a scanned Void Cheque – OR – a PDF direct deposit form showing your account details downloaded from your bank’s website.
3. Email the signed form AND scanned void cheque or direct deposit form to the following confidential email: hrhelp@yorku.ca.

Current name (Last name)	Current name (First name)	YU Employee #
Email	Date of Birth (dd.mm.yyyy)	Phone #
Current Address (with Apt. #)	City, Province	Postal Code
Complete below if current name or address are different than when working at York		
Former name (Last name)	Former name (First name)	
Former Address (with Apt. #)	City, Province	Postal Code

Signature

Date (dd.mm.yyyy)

Have questions?

For questions and support completing this form, please contact the Payroll & Records team at hrhelp@yorku.ca.

Personal information collected through this form will be used and disclosed by York University under the authority of the [York University Act, 1965](#), and in accordance with sections 39, 41 and 42 of Ontario’s Freedom of Information and Protection of Privacy Act. The purpose of this processing is to administer payment of Bill 124 moderation period salary increases and record-keeping. Questions regarding the collection or use of this personal information should be directed to the University Service Centre at hrhelp@yorku.ca.